

Fair Beer Booth Committee Agenda for 13 May 2019 5:30 pm at **Steve’s Pizza**, 314 F St **In DAVIS**.

1. Committee membership
	1. Clarksburg Mark Pruner, Melanie Britton, (Josh Kriess??)
	2. Davis: Jeff Kowes Co-Chair; Andrew Dowling
	3. Davis Sunrise: Bob Poppenga, plus \_\_\_\_\_\_\_\_\_\_\_\_\_?
	4. Davis Sunset: Steve Boschken, Jeff Williams
	5. West Sacramento Dean Labadie Co-Chair; Shaun Morrow, Ken Wilson
	6. West Sacramento Centennial: Tom Engle, Scott Matter
	7. Winters: Cecil Padilla, plus \_\_\_\_\_\_\_?
	8. Woodland: Gary Wegener Chair; Dick Hoppin
	9. Woodland Sunrise: Al Aldrete Co-Chair; Gary Holman, Vicki Faye Treasurer
	10. Woodland Luna Vista Joe Muller, Don Lambert
2. Approve minutes of March 25th 2019 meeting (attached).
3. Approve minutes of April 17th email vote to approve Vicki and Gary as signatories to bank account, and to move if warranted (attached). On 25 April, Vicki, Jacque and Gary met to turnover the Treasurer’s functions. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Note the vote by the AG President’s group to approve continuation of the 5% holdback for 3 more years. The Procedures are amended as follows (you can download this copy from the website): \_\_\_\_

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1. Article 5 Reserve Fund

Five percent of the net profits of the beer booth operation shall be held back in a reserve fund for improvement projects to enhance the Rotary Park/beer booth area. In 2021, the area presidents will again determine if,and to what extent,the hold back should continue. In addition to the 5% net profit, any funds donated by patrons in the Rotary Projects Jars during the fair, will also be added to the reserve fund.

Spending of money from this reserve fund in excess of $200 will require a committee vote.

1. Email lists: I would like to keep it to the ~two members from each club, with a separate one for Presidents/ PE’s. Don’t want to mix the two; typically emails would be “to” the members, CC to the P/PE’s to indicate the action responsibility is with the members. I would like to keep the CC list limited to the P/PE’s. Otherwise, it will start growing again with attendant confusion as to who is ‘on first’.
2. Increased outreach/marketing for the fair (Marty DeAnda’s proposals) \_\_\_\_\_\_\_\_??
3. Need for a secretary
4. Organizational structure; what we agreed to, and what is pending \_\_\_\_\_\_\_\_\_??
	1. Wine/beer guru (selection, ordering, coordination deliver)
	2. Scheduling slots for fair
	3. Cash management during fair Al Andrete
	4. Set up/take down at beginning/end of fair Joe Muller
	5. Daily setup/close down during fair: Joe Muller
	6. Keg/bottle management during fair: Joe Muller and team…
5. Annual plan: comments:
6. Dean’s Procedural Manual; see attached. Comments on organizing for the next fair???
7. Beer Booth Committee Website: <http://www.woodlandrotary.org/BeerBooth.cfm> Please add the link on your website to facilitate your clubs access. It is a repository for all ‘beer booth’ stuff.
8. Other questions, concerns, discussion??
9. Adjourn (next meeting date\_\_\_\_\_\_\_\_\_\_\_\_?? Location \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_??)