



# Rotary District 5160 District Grant Application 2015 – 2016

## 1. Applicant

1.1. Rotary Club applying for the District Grant: **The Rotary Club of Woodland**

1.1.1. Club primary contact: **Gary Wegener**

1.1.1.1. Club primary contact phone(s): 530 666 4098

1.1.1.2. Club primary contact E-mail address: [gwegener4098@gmail.com](mailto:gwegener4098@gmail.com)

1.1.2. Club secondary contact: **Tom Schwarzgruber**

1.1.2.1. Club secondary contact phone(s): 530 666 3539

1.1.2.2. Club secondary contact E-mail address: [tes9250@yahoo.com](mailto:tes9250@yahoo.com)

**1.1.3.** List cooperating Rotary Clubs (if any): and what they are providing (i.e. financial support only, financial and manpower support, manpower support, other).

No.	Club Name	Club Number	Type of Support
1.	Woodland Sunrise	29414	Financial & labor
2.	Woodland Luna Vista	73438	Financial & labor
3.	Davis	437	Financial & labor
4.	Davis Sunrise	30441	Financial & labor
5.	Davis Sunset	82997	Financial & labor
6.	West Sacramento	558	Financial & labor
7.	West Sacramento Centennial	69636	Financial & labor
8.	Winters	469	Financial & labor

## 2. Club Qualifications

2.1. Has District 5160 Grant Management training been completed by required leadership of your club?

Yes  No

2.2. Have you read the Club Memorandum of Understanding and submitted a copy signed by your 2015-16-club president and 2016-17 president-elect to the district Stewardship chair?

Yes  No

2.3.1 Have the Primary and Secondary Club contacts read the Grants Management Manual and the 2015-2016 Rotary District 5160 District Designated Funds, District Grant and Global Grant Policy and understand that the District Grant application process and any Grant resulting from your application will be governed by these guidelines?

YES  NO

## 3. Grant Request

3.1. Amount of grant request: **\$3335.00**

## 4. Project Title & Description

4.1. Project Title: **Fairgrounds Benches**

4.2. In one paragraph, provide a concise description of the project. **This project would provide 25-30 portable benches, with "Rotary" routed into the back slat, for use at major events at the County fairgrounds.**

## 5. Grant Objectives

5.1. Provide a brief statement of your objectives. What do you hope to accomplish? **The county fairgrounds gets used extensively throughout the year. It is one of the last 'free gate' fairs, and while revenues are limited accordingly, its use, and the sense of community it generates is significant.**

- 5.2. Detail the project's impact on the community it serves, including who will benefit. **Major events at the fairgrounds lack adequate seating. Many older citizens come to these events and seating on the grass is not feasible for them.**
- 5.3. Why is this project important? **At fair time, there are over 150,000 attendees and entertainment ventures lack adequate seating. This project will help address that need on an incremental basis.**

## 6. Project Plan

- 6.1 Provide a detailed plan on how the project will be carried out.
- a. What tasks will be carried out to accomplish your objectives? **Details of the bench order will be finalized (shipping costs, wood slat prices) and the benches ordered. Upon arrival, Rotarians will schedule a work day to assemble the benches, with assistance from the fairgrounds staff, and the completed benches turned over to the fairgrounds.**
  - b. Who will carry out these tasks? **Rotarians, with assistance from the fair staff.**
- 6.2 Please list any cooperating organizations, if any (e.g., other Rotary Clubs, community groups and detail the role they will execute during the grant process): **See 1.1.3 for cooperating Rotary Clubs**

No.	Organization	Role
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- 6.3 Provide a timeline of activities, including the planned starting and completion dates. **Once the grant is approved (July?), we will final the order details and get ready to place the order. Once funding is received (October timeframe?), we will place the order, and based on the delivery time, schedule workday(s) for assembly of the benches.**

## 7. Sustainability

- 7.1. How much lasting impact will the project have beyond the grant? **The benches are durable, and should require minimum maintenance. The fairgrounds staff handles maintenance on existing furnishings, and have agreed to do so on these benches as well. Benches are stored out of the weather when not in use.**

**7.2. Describe commitments made to continue the project beyond the grant? The fair CEO, Rita Moore, has committed to the maintenance of the benches. They are quite excited about the possibility of augmenting these important assets.**

## 8. Visibility

**8.1. Detail how the project, and Rotary' involvement, will be promoted in the community. We will issue a press release announcing the approval of the grant, and another once the benches have arrived and are put into service, highlighting the workday for their assembly.**

## 9. Rotary Involvement

**9.1. Detail how Rotarians will be involved in the project: The primary contact will be responsible for insuring the order is finalized, including any lumber, hardware and logos, and placed. Dean Labadie, from the Davis Rotary Club, has experience coordinating other Rotary work days at the fair amongst Rotary Clubs in the county (see 1.1.3) and will then be scheduling the workday. It is estimated that we would have 12+/- Rotarians involved in the workday, with representatives from all the local clubs. It would be similar to the turnout we get on other maintenance of the Rotary Park facilities, constructed by Rotary decades ago, and recently rewired and repaired, with another work weekend the end of June to seal coat the wood shade structure.**

## 10. Your Club's History of Rotary Foundation Support

Provide the history of your Rotary Club's per capita giving to the annual fund by Club members and provide the total giving to the Rotary Foundation by your Club for the past 3 years. This information can be found by accessing MyRotary.org and going to Rotary Club Central>Club View>Foundation Giving.

	2012/13	2013/14	2014/15 to date
Per capital fm mbrs	<b>\$126</b>	<b>\$211</b>	<b>\$133</b>
Total to TRF	<b>\$8,853</b>	<b>\$14,106</b>	<b>\$9,157</b>

## 11. Project Budget

A detailed, line-item budget needs to be submitted with the application. When determining the cost of goods and services, gather at least three separate bids or quotes for items over \$500 to ensure that you receive the highest-quality goods and services at the best prices. When selecting a vendor, document the reason for your selection and keep records in your grant files of all bids submitted. During the competitive bidding process, identify any Rotarians associated with a selected vendor, practice impartiality, and ensure that the Rotarian is not on the project committee.

### 11.1 Itemized Budget Details (subject to change based on final selection by Fairgrounds)

Budget Item	Supplier/Vendor	Amount
<b>28 sets of Rotobench end pieces, outdoor \$2100</b>	<b>Rotoplastic.com</b>	<b>\$2100</b>
<b>Lag bolts-\$168; sealer \$56</b>	<b>Home Depot</b>	<b>\$224</b>
<b>Cedar slats, KD, 2x4x6ft, 5 per bench</b>	<b>Home Depot</b>	<b>\$840</b>
<b>Tax, 8.25% on material</b>		<b>\$261</b>
<b>Shipping (Rotobench)</b>		<b>\$1400</b>
<b>Contingency 3%</b>		<b>\$175</b>
<b>Total (28 benches/\$180 each)</b>		<b>\$5000</b>

## 12. Project Financing

	Details	Amount
12.1.1	Total Amount of the project:	<b>\$5000</b>
12.1.2	Woodland Noon-\$375; Woodland Sunrise-\$100; Woodland Luna Vista-\$200; Davis Sunrise-\$100; Davis-\$200; Davis Sunset-\$150; Mighty West Sacramento-\$190; West Sacramento Centennial-\$150 ; Winters-\$200	<b>\$1665</b>
12.1.3	Amount of contribution by non-Rotary organizations or persons:	<b>0</b>
12.1.4	<b>Amount of Grant request (DDF):</b>	<b>\$3335</b>

### 13. Other Distinguishing Circumstances

**13.1** List any other circumstances you wish the District Grants Committee to take into consideration when reviewing this application. **A primary site for use of the benches will be the Rotary Park facilities at the fairgrounds. This is the site of many special events throughout the year, and the benches will complement the existing facilities and make the site more flexible and accommodating for a variety of events. AKA dog shows, northern California Scottish Games, FFA, Scouts, reunions, and 4H shows, car shows are just a few of the events that will benefit from the increased seating capacity provided by the benches.**

### 14. Budget Adjustments

1. If there are more requests for DDF than what is available and the district might have to reduce DDF for your project, would you be able to do your project? **Yes**

2. If so, by what amount could your DDF funding be reduced?  
**We could reduce by one bench increments, which would be about \$180 increments.**

## 15. Signatures and Affirmation

### Primary Contact:

Name: Gary Wegener

Signature:  \_\_\_\_\_

Date: June 29, 2015

### Secondary Contact:

Name: Tom Schwarzgruber

Signature:  \_\_\_\_\_

Date: June 29, 2105

### 2015 - 2016 President of the Rotary Club of Woodland

Name: Kris Kristensen

Signature:  \_\_\_\_\_

Date: June 29, 2015

### 2016 – 2017 President of the Rotary Club of Woodland

Name: Gary Wegener

Signature:  \_\_\_\_\_

Date: June 29, 2015

