



MEMORANDUM OF UNDERSTANDING



This Memorandum of Understanding (MOU) is between the County of Yolo, a political subdivision of The State of California, (County) and the Rotary Club of Woodland/Woodland Rotary Endowment and its members (Rotary), for the procurement and installation of a play structure at the HHS Building U4-137 located on North Cottonwood in Woodland, California.

Rotary has worked with the County General Services Department, the Health and Human Services Agency and Miracle Play Group (MPG), a member of the National Joint Powers Agency, to develop a play structure project satisfactory to all parties.

The estimated cost is \$39,000, as follows:

- \$10,000 for the site preparation, based on the plans attached to and incorporated into this MOU as Exhibit A, and informal quotes from various sources. The site preparation work will be accomplished under a contract let and administered by the County, to be paid by Rotary;
- \$22,000 for MPG to provide the play structure components, which the County will order as per the attached MPG quote through the National Joint Powers Agency, to be paid by Rotary;
- \$1,000 for installation of play structure by Rotarians;
- \$1,000 (estimate) for third party inspection of the completed play structure by a certified play structure inspector, contracted for by the County, to be paid by Rotary;
- \$1,500 for fencing, to be procured and installed by Rotarians;
- \$3,500 contingency (10%)

The County has reviewed and approved the project documents (the MPG proposal and the project plans). The County will contract for the site preparation with the intent to complete that phase of work by the end of July, 2018. The County will order the play structure components, as per the attached MPG quote, for a desired delivery the last week of July, 2018. Rotary will install the play structure as per the MPG installation instructions. The County will retain a certified play structure inspector to certify proper installation upon completion. Rotary will make corrections as required to meet certification requirements.

Discretionary changes will be funded by the requesting party.

The County will be responsible for maintenance of the facility upon completion, including coordination of any warranty work by the manufacturer. The County agrees to hold Rotary, club members, volunteers, Rotary District 5160, and Rotary International harmless from any liability, including attorneys' fees, arising out of this project.

Changes to this MOU will be in writing, agreed to by both parties.

[Signature]

Rotary Club of Woodland/date

Date: 5/10/18

[Signature]

Woodland Rotary Endowment/date

Date: 5/10/18 B

[Signature]

Ryan Pistochini, Procurement Manager
County of Yolo

Date: 5/11/2018

APPROVED AS TO FORM:
PHILIP J. POGLEDICH
COUNTY COUNSEL
By: *[Signature]*
DEPUTY



The Rotary Club of Woodland The Woodland Rotary Endowment

PO Box 31, Woodland, CA 9776

www.WoodlandRotary.org

December 9, 2018

Mr. Ryan Pistoichini, Procurement Manager
County of Yolo
625 Court Street
Woodland, CA 95695

Re: Completion and Turnover of the Rotary Health and Human Services Agency Playground Project

Dear Mr Ryan Pistoichini

We have completed work on the playground Dec 6th with the exception of anchoring the picnic table and benches to their respective concrete slabs (to be completed during the week of 10 December as the concrete needed additional time to cure).

The following are turned over to the County:

1. Signed off Building Permit (attached) has been signed off
2. Tom McGuire, YCPARMIA's Certified Playground Safety Inspector, has inspected and signed off on the project (attached).
3. The Installation Manual, which in addition to installation instructions, contains inspection and maintenance guidelines, manufacturer's warranty, parts list, and a copy of the CPSC Public Playground Safety Handbook.
4. Extra hardware for maintenance work (various size nuts, bolts, set screws, bits, bar sockets, clamps, etc), and for additional fence installation work.
5. Four extra fence panels, 2 extra line posts, and 2 extra end posts related hardware, including install instructions.

These are located inside the fenced parking area to the rear of the Bauer building (SWcorner). The fencing has been installed as per the project plans (88 LF along the sidewalk). Addition fencing was purchased that would add another degree of separation from the roadway/parking area, but could not be installed because the corner posts were lost in shipment. It was decided to defer further work to the County as it is anticipated that the county would want the fencing on the east and west sides extended to the face of the building, with a gate added.


With the completion of the work as per the MOU, the County is now responsible for maintenance of the facility, including coordination of any warranty work by the manufacturer.

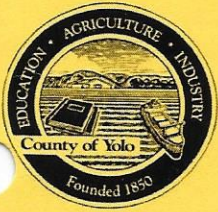
I would like to commend Mindi Nunes, Assistant CAO, Damir Arushanov, Project Manager, Karen Kawelmacher, Lead Buyer and Ryan Pistoichini, Procurement Manager, Tom McGuire, YCPARMIA, Chris Rice Building Inspection, Laura Nielsen and HHS Director Karen Larsen, for their outstanding support for this process.

Sincerely,


Gary Wegener, representing Woodland Rotary/Woodland Rotary Endowment

Project Accepted

 11/20/18
Ryan Pistoichini, Procurement Manager (signature/date)



YOLO COUNTY
BUILDING SERVICES DIVISION
 292 WEST BEAMER STREET WOODLAND, CA 95695
 PH: 530-666-8775 FX: 530-666-8156
 Email: Building.Division@yolocounty.org
 www.yolocounty.org

*Chris Rice
665-8023*

Permit No: BP2018-0274	Owner: YOLO COUNTY OF	Date Issued: 3/28/2018
Description: Playground at Yolo Co. Health & Human Serv. Dept.	Site Address: 137 North Cottonwood Street, Woodland	Issued By: AY
Permit Type: COMMERCIAL	APN: 064010032	Expiration Date: 4/20/2019
	Applicant: YOLO COUNTY OF	Flood Zone: 0.2 PCT ANNUAL CI
	Permit Sub-Type: COUNTY BUILDING IMPROVEMENTS	

Schedule Inspections on-line at: <https://etrakit.yolocounty.org/etrakit/> OR
 Call our IVR line at ~~530-200-0529~~ and use the IVR codes below.

Inspection Type	IVR	INSP	DATE
FOUNDATION			
Setbacks	100		
Piers	110		
Footings	115	CR	10/22/18 AE
Slab Foundation/Garage	125		
Demo Pre-Measure	135		
Finished Floor Flood Elevation	140		
GRADING			
Rough Grading	205		
STRUCTURAL			
Underfloor Framing	400		
Shear Nailing Exterior	405		
Shear Nailing Interior	410		
Roof Deck Nail	415		
Framing	420		
Exterior Lath/Siding	425		
Drywall	430		
Scratch Coat	435		
Structural Misc/T-Bar	445		
Window Replacement	455		
Fire Hydrostatic Test	465		
INSULATION			
Underfloor Insulation	500		
Framing Insulation	505		
Ceiling Insulation	510		
CMU/RETAINING WALLS			
CMU/Retaining Wall/Fence	600		
CMU Lifts 1st/2nd/3rd/4th	605		

Inspection Type	IVR	INSP	DATE
POOLS/SPA			
Pre-Gunite/Bonding	700		
Pre-Deck/Bonding	705		
Pre-Plaster/Pool Barrier	715		
ELECTRICAL			
Ufer Ground	105		
Conduit/Underground	800		
Rough Electrical	805		
Bonding	810		
Co-Location	815		
Temp Power Pole	825		
Solar Panels Equipment	835		
Electric Meter Release/Sub	840		
MECHANICAL			
Rough Mechanical	900		
Commercial Kitchen Hood	910		
HVAC/Furnace Replacement	915		
PLUMBING			
Ground Plumbing	1000		
Underfloor Plumbing	1005		
Rough Plumbing	1010		
Shower Pan Test	1015		
Water Service	1020		
Water Heater	1025		
Gas Test Int/Ext	1030		
MANUFACTURED HOME/COMMERCIAL COACH			
Foundation System	300		
Set Up/Marriage/Continuity	305		
Verify Insignia/Serial No.	320		

Finals

Final Elevation Certificate	1100		
PERMIT FINAL	2000	CR	12/4/18

When required, this section MUST be completed prior to Permit Final			
Public Works/SWPPP	666-8775		
Env. Health Final	666-8646		
WOODLAND FIRE DEPARTMENT	SEE BACK		
IWM/Landfill Final	666-8852		

*Permit Final is a Certificate of Occupancy for (Residential Only)

*Permit Final requires a Certificate of Occupancy (Commercial Only)

INSPECTION CARD MUST BE ON JOB SITE

PERMIT
BUILDING INSPECTION DIVISION
COUNTY OF YOLO

PROJECT INFORMATION				PERMIT NUMBER BP2018-0274			
PROJECT LOCATION (Site Address) North Cottonwood Street Woodland CA 95695		PARCEL NUMBER 064010032		ISSUED DATE 03/28/2018	ISSUED BY AY	EXPIRATION DATE 09/24/2018	
FLOODZONE 0.2 PCT ANNUAL CHANCE FLOOD		PERMIT TYPE: COMMERCIAL		OCCUPANCY:			
ZONING CITY		PERMIT SUBTYPE: COUNTY BUILDING		TYPE OF CONSTRUCTION:			
LOT NO.		IMPROVEMENTS		DESCRIPTION OF WORK Playground at Yolo Co. Health & Human Serv. Dept.			
PROPERTY OWNER (Name) YOLO COUNTY OF		PHONE NUMBER (530) 666-5005		CONTRACTOR			
ADDRESS 625 COURT ST RM 203							
CITY WOODLAND	STATE CA	ZIP 95695	NAME PHONE NUMBER				
ARCHITECT OR ENGINEER	LIC. NO.	PHONE NUMBER	CSLB NO				CLASS
APPLICANT (Name) YOLO COUNTY OF		PHONE NUMBER (530) 666-5005					
ADDRESS 625 COURT ST RM 203		CITY WOODLAND	STATE CA	ZIP 95695			

TOTAL VALUATION: \$40,000.00

TOTAL FEES

Fee waived?

\$1,138.08

I certify that, in the performance of the work for which this permit is issued, I shall not employ any person in any manner so as to become subject to the workers' compensation laws of California, and agree that, if I should become subject to the workers' compensation provisions of Section 3700 of the Labor Code, I shall forthwith comply with those provisions.

Applicant Signature: *Kevin Blackman* Date: 03/28/2018

OWNER-BUILDER DECLARATION

I hereby affirm under penalty of perjury that I am exempt from the Contractors' State License Law for the reason(s) indicated below by the checkmark(s) I have placed next to the applicable item(s) Section 7031.5, Business and Professions Code:
 Any city or county that requires a permit to construct, alter, improve, demolish, or repair any structure, prior to its issuance, also requires the applicant for the permit to file a signed statement that he or she is licensed pursuant to the provisions of the Contractors' State License Law (Chapter 9 (commencing with Section 7000) of Division 3 of the Business and Professions Code) or that he or she is exempt from licensure and the basis for the alleged exemption. Any violation of Section 7031.5 by any applicant for a permit subjects the applicant to a civil penalty of not more than five hundred dollars (\$500).):

as owner of the property, or my employees with wages as their sole compensation, will do all of or portions of the work, and the structure is not intended or offered for sale (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who, through employees' or personal effort, builds or improves the property, provided that the improvements are not intended or offered for sale. If, however, the building or improvement is sold within one year of completion, the Owner-Builder will have the burden of proving that it was not built or improved for the purpose of sale.)

I, as owner of the property, am exclusively contracting with licensed Contractors to construct the project (Section 7044, Business and Professions Code: The Contractors' State License Law does not apply to an owner of property who builds or improves thereon, and who contracts for the projects with a licensed Contractor pursuant to the Contractors' State License Law.)

I am exempt from licensure under the Contractors' State License Law for the following reason: _____

By my signature below I acknowledge that, except for my personal residence in which I must have resided for at least one year prior to completion of the improvements covered by this permit, I cannot legally sell a structure that I have built as an owner-builder if it has not been constructed in its entirety by licensed contractors. I understand that a copy of the applicable law, Section 7044 of the Business and Professions Code, is available upon request when this application is submitted or at the following Web site: <http://www.leginfo.ca.gov/calaw.html>.

Signature of Property Owner or Authorized Agent *Kevin Blackman* Date: 03/28/2018

DECLARATION REGARDING CONSTRUCTION LENDING AGENCY

I hereby affirm under penalty of perjury that there is a construction lending agency for the performance of the work for which this permit is issued (Section 8172, Civil Code).

Lender's Name _____
 Branch Designation _____
 Lender's Address _____

Signature below, I certify to each of the following:
 I am the property owner or authorized to act on the property owner's behalf. I have read this application and the information I have provided is correct. I agree to comply with all applicable city and county ordinances and state laws relating to building construction. I authorize representatives of this city or county to enter the above-identified property for inspection purposes.

Signature of Property Owner or Authorized Agent _____
 Date: 03/28/2018

I certify that, under perjury, I have read this application and state that the above information is correct. I agree to comply with all City and County Ordinances and State Laws relating to building construction, and hereby authorize representatives of this County to enter upon the above-mentioned property for inspection purposes. I agree to pay all appropriate fees and charges required by the County and comply with all conditions of approval of the project imposed by the Board of Supervisors, Planning Commission and/or the County staff and that I am the owner or have full knowledge and consent of the owner to obtain permits and/or construct improvements at the stated job address. Permits expire 180 days after issuance if work has not commenced, is suspended or abandoned.

Signature of applicant/agent *Kevin Blackman*

Print: Kevin Blackman Date: 03/28/2018

Bauer Building Playground

1 message


tmcguire@ycparmia.org <tmcguire@ycparmia.org>
To: Gary Wegener <gwegener4098@gmail.com>

Tue, Dec 11, 2018 at 9:29 AM

At your request YCPARMIA conducted a physical inspections of the new Bauer Playground located at [137 N. Cottonwood Street](#) in Woodland CA. The final inspection on 12/10/18 was conducted in order to confirm compliance with ASTM, ADA, and CPSC guidelines. Our inspection covered items such as Accessibility, Conflicting Activities, Fall Heights, Protective Surfacing, Entrapment Hazards, Entanglement Hazards, Impalement Hazards, Age Separation, and Signage.

The Bauer Playground meets or exceeds all related guidelines and is safe to open. Let me know if you have any questions or require additional assistance.

Sincerely,



Tom McGuire, CSP, CPSI

Loss Prevention Analyst

YCPARMIA

[77 W. Lincoln Ave.,](#)

[Woodland, CA 95695](#)